

**NORTH CAROLINA STATE HIGHWAY PATROL
INVESTIGATIVE SERVICES UNIT – DEALER SECTION
3129 MAIL SERVICE CENTER, RALEIGH, NC 27697
60 DAY TEMPORARY TAG ORDER FORM**

FEES: \$25.00 PER SET OF 25 TEMPORARY TAG AND BOOK SET – \$50.00 MINIMUM PER DEALERSHIP IF ORDERED BY MAIL *

I would like to order _____ set(s) of 25 Temp. tags for **automobiles/trailers** at \$25.00 each = \$ _____

I would like to order _____ set(s) of 25 Temp. tags for **motorcycles** at \$25.00 each = \$ _____

Dealer License Number: _____ Dealer Name: _____

Address: _____

Markers can only be shipped via overnight SHP traceable packaging to the physical address on record with the Dealer Section –unless picked up. **We do not accept prepaid shipping labels.**

Phone Number: (_____) _____

Printed Name: _____ Title: _____

Signature: _____ Date: _____

ACKNOWLEDGEMENT

Date: _____ County: _____ State: _____

I certify that the following person personally appeared before me this day, acknowledging to me that he or she voluntarily signed the foregoing document for the purpose stated therein and in the capacity indicated:

_____ (Name of principal).

Notary Signature _____ (SEAL)

Notary Printed Name _____

My Commission Expires _____

***Order Information**

- Temporary tags cannot be ordered by telephone. They must be ordered by mail, picked up in person at any License Plate Agency or the NCSHP Investigative Services Unit – Dealer Section in Raleigh or Huntersville.
- A minimum order of \$50.00 (2 sets) is required for all mail orders. Single sets can be purchased in person.
- Forms of payment: By mail – company check, cashier’s check or money order. In person – company check from the dealership, credit/debit card, money order or cashier’s check. **Credit/debit card payments are accepted by an authorized dealership representative in person. Checks made to: NCDMV.**
- You must submit completed ledger pages from the back of each receipt book. **Only send the white original ledger sheets. You are required to retain the receipt book at your dealership for at least one (1) full year from the last tag issue date.**
- Completed ledger sheets can be mailed with or without an additional order to:
NCSHP Investigative Services Unit– Dealer Section
3129 Mail Service Center
Raleigh, NC 27697